

AMENDMENTS TO THE UPWP FY 2009 - 2010

Draft Certification Review Report (April 29, 2009) - Corrective Actions and Initial Response

Based on this draft report, the MPO has initiated activity on all Corrective actions and Recommendations contained therein. Below is a summary of this effort:

MPO Background & Agreements

Corrective Action

- The MPO was required to be in compliance with the Agreements section of SAFETEA-LU by July 1, 2007

Response

See responses below.

Corrective Action

- An agreement between LADOTD, CATS and CRPC shall be developed in accordance with the requirements of 23 CFR 450.314. A copy of this agreement with DOTD, CRPC and CATS signature needs to be provided to FHWA and FTA.

Response

An MOU between LADOTD, CATS and the MPO has been drafted (attached). This MOU will be included in the public notice for the joint TPC/TAC meeting on July 14th, 2009 and will be adopted at that time.

Corrective Action

- The LADOTD shall develop guidance on traffic data collection for the MPOs. This will ensure that the MPOs are collecting data correctly and LADOTD is able to use it to meet Federal requirements. The guidance should be finalized and distributed to all MPOs for implementation.

Response

LADOTD has offered the following response: "DOTD has a comprehensive, rigorous counting program with high quality-control procedures. We would prefer that all MPOs and local governments use our counts rather than vice versa. However, if MPOs wish to use the DOTD contractor, we will make use of those counts as long as the same quality control procedures are followed".

It is the MPO's understanding that LADOTD has agreed to develop appropriate guidelines and will provide those to the MPO prior to 2/1/2010. The Baton Rouge MPO agrees to adopt those procedures once received.

Corrective Action

- The LADOTD shall also develop an internal policy and procedures for collecting and utilizing MPO traffic data. The development of this new process will also avoid a duplication of Federal funds used for traffic counts at the State and the MPO levels. The policy and procedures should be in place by 2/1/2010.
 - Local MPO traffic counts are necessary for the development of Metropolitan Transportation Plans, the Congestion Management Process, etc... These counts are also recommended for use in the development and use of databases to demonstrate conformity to Clean Air Act requirements per 40 CFR 93.110.

Response

See response above – it is the MPO’s understanding that LADOTD has agreed to develop this policy.

MPO Committees & Responsibilities

Response to Recommendations

Although there were no corrective actions, there were four recommendations. The MPO will review and update its Bylaws in the near future to address the corrective actions of establishment of new committees and a listing of contacts for those committees. Formal documentation of the MPO committees will be established.

Metropolitan Planning Area (MPA) & Boundaries

Corrective Action

- LADOTD must cooperate with each MPO and formally agree to MPA Boundaries. If the metropolitan planning area boundaries are expanded, then agreements, bylaws, and membership on the MPO committees will need to be reviewed and most likely revised. Any new documentation will need to be provided to FHWA and FTA.

Response

The MPA boundaries were adopted in the TPC meeting of 5/13/2003. To document this adoption a map of the adopted MPA boundaries has been signed by the MPO Chairman and LADOTD (attached). Other actions required by the boundary change will be taken before 2/1/2010.

Unified Planning Work Program (UPWP)

Response to Recommendations

The review team recommended the UPWP present a summary of accomplishments from the previous year. CRPC will present these in the amended and all future UPWP documents.

Corrective Action

- The MPO was required to be in compliance with the UPWP provision of SAFETEA-LU by July 1, 2007.

Response

See responses below.

Corrective Action

- The MPO will include all Corrective Actions and activities as part of the annual UPWP.

Response

The revised and amended UPWP will be included in the public notice for the joint TPC/TAC meeting on July 14th; 2009 and will be adopted at that time. All Correction Actions will be included therein.

Corrective Action

- The new UPWP the MPO needs to include all funded major transportation planning studies in the region, regardless of funding source or the agency conducting the study.
 - The FY 2009 – 2010 UPWP is due no later than 6/1/2009 to FHWA and FTA.

Response

The list of all funded major transportation planning studies (that is discovered or is reported to the MPO) in the region, regardless of funding source or the agency conducting the study, will be included in the UPWP adopted by the MPO on July 14th, 2009.

Corrective Action

- By 6/1/2010, the MPO needs to include a standing task in the UPWP for:
 - Regional ITS Architecture –annual update per requirements
 - Title VI – required activities
 - Security – (23 USC 134(d)(1)(C)) (23 USC (d)(1)(B).
 - Safety – (23 USC 134(d)(1)(C)) (23 USC (d)(1)(B).
 - Environment (23 USC 134(d) (1) (E).
 - see more detailed information in each section of the report as identified above

Response

The MPO agrees to include these tasks in all future UPWP documents.

Corrective Action

- By 4/1/2010, the MPO is required to prepare a Unified Planning Work Program that meets the requirements of 23 CFR 450.308 and 23 CFR 420, as outlined below:
 - who (e.g., MPO, State, public transportation operator, local government, or consultant) will perform the work,
 - the schedule for completing the work,
 - the resulting products,
 - the proposed funding by activity/task, and
 - a summary of the total amounts and sources of Federal and matching funds.
 - Please noted that related activities of planning partners should be coordinated, complementary, allow for leveraging and economies, and not duplicative.

Response

The MPO agrees to include these tasks in all future UPWP documents.

Metropolitan Transportation Plan

Response to Recommendations

There were three recommendations that the MPO will implement. CRPC will better document resources to project future funding and document revenues from the MTP and TIP. CRPC will provide USDOT staff with MPO project ranking criteria. The MPO Technical and Policy Committees will review project ranking criteria in relation to planning factors as outlined in 23 CFR 450.322.

Corrective Action

- The MPO was required to be in compliance with the Metropolitan Transportation Plan provision of SAFETEA-LU by July 1, 2007.

Response

It is our understanding that FHWA & FTA staffs will confer regarding the overall “reevaluation” of the current Baton Rouge MPO MTP, and requirements related to SAFETEA-LU rules (the current MTP update work was initiated before SAFETEA-LU rules became effective).

Corrective Action

- The results of the congestion management process need to be considered and included in the MTP, including the identification of SOV projects that result from a congestion management process in TMAs that are nonattainment for ozone or carbon monoxide (23CFR450.322).

Response

The results of the Congestion Management Process and identification of SOV projects resulting from the process will be included in the next MTP Update.

Corrective Action

- CRPC needs to include pedestrian walkway and bicycle transportation facilities from the entire Metropolitan Planning area in accordance with 23 U.S.C. 217(g)

Response

The MTP did address pedestrian walkway and bicycle transportation facilities as follows: Chapter IX of the current MTP, titled “Feasibility of Bicycle and Pedestrian Facilities”; page 189, in MPT Plan Update 2008; and a supplemental report on Bicycle and Pedestrian Facilities dated August, 2007 (excerpts attached). This supplemental report contains 30 pages of Maps, Tables, CRPC Project Subcommittee Minutes, CRPC Advisory Committee Meeting Minutes, and Text. The report demonstrates the relationship of MPO bicycle and pedestrian planning with the state (DOTD) planning process. Tables by Parish contain lists of projects referred to as enhancements. If additional documentation is required, we request further guidance from FHWA.

Corrective Action

- The MPO needs to incorporate key aspects of the visualization requirement of SAFETEA-LU by conducting visioning exercises, land use development scenarios, and broadening public and stakeholder involvement.

Response

We have attached the Title Page and Table of Contents for the BR Plan Update Supplemental Report 2.1 titled Visioning Process. The report contains 117 pages, and covers details of the visioning process used in the preparing the BR Plan Update. After a presentation of the summary and conclusions of the

visioning process it presents details by parish. For example, the Livingston parish section contains information related to the following topics: Visioning meetings dates, times, places and participants; Discussion topics; Places such as each town and the parish; Names of public officials, citizen groups, and individuals; Results of the request for participants vision for the area; Project endorsements from elected officials, citizen groups, and individuals; Maps of project locations; Meeting agendas and minutes; Form for public comment; Completed forms with public comments; Newspaper clippings of citizen concerns for certain projects, and DOTD Parish Map showing the Visioning projects.

Corrective Action

- MTPs must include a discussion of types of potential environmental mitigation activities, to be developed in consultation with Federal, State and Tribal wildlife, land management, and regulatory agencies.
 - The MPO should work with LADOTD and Environmental Resource Agencies to develop an acceptable list of environmental mitigation activities for the MPO area.
 - A discussion of environmental mitigation activities should be included as part of the next MTP update.

Response

Environmental mitigation activities will be included as part of the next MTP update. In the meantime, all CRPC Air Quality Conformity Analyses and Reports address this issue for DEQ air quality purposes.

Corrective Action

- The CRPC must consult "as appropriate" with "State and local agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation" in developing the MTP.
 - CRPC to provide a detailed account of the MPO's consultation process in accordance with 23 CFR 450.322(g) to USDOT staff by 9/1/2009.

Response

The MPO will provide complete documentation of their consultation process prior to 9/1/2009 including appropriate meetings with state and local agencies. During the development of the MTP, meetings were conducted with numerous agencies and local elected officials and/or their staffs. The purpose of the meetings was to present the forecasts of the land use and socio-economic data variables. This material was reviewed and discussed with officials in each of local agencies. A total of 17 meetings were held with local agencies. The dates and places of the meetings are as shown below.

Local Meetings to Present and Discuss CRPC Model Forecasts by TAZ

Date	Place	Representative(s)
August 4, 2006	Denham Springs	Mayor
August 7, 2006	Baker	Mayor
August 8, 2006	Livingston, Iberville, Port Allen	Elected Officials
August 15, 2006	Port Allen, Walker, Livingston	Elected Officials
August 22, 2006	Denham Springs, Livingston	Staff
August 23, 2006	Baker, Zachary, W Baton Rouge	Staff
August 24, 2006	Walker	Elected Officials
August 31, 2006	Brusly, Addis, Port Allen	Elected Officials
September 1, 2006	Livingston	Elected Officials

September 6, 2006	Baton Rouge, Gonzales	Staff
September 11, 2006	Baton Rouge	Mayor
September 13, 2006	Baton Rouge	Staff
September 18, 2006	Baton Rouge	Elected Officials
September 20, 2006	Baton Rouge	Staff
September 21, 2006	Baton Rouge	Staff
September 22, 2006	Baton Rouge	Staff
October 3, 2006	Gonzales	Staff

Corrective Action

- The MTP shall include operational and management strategies to improve the performance of the existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods (see amended 23 U.S.C. 134(i)(2)(D)) and 49 U.S.C. 5303(i)(2)(D)). A reasonable estimate of operating and maintenance (O&M) costs for the region's Federal-aid transportation system will need to be included in the next MTP update.

Response

The MPO has been involved in several efforts to improve the performance of the existing transportation facilities to relieve vehicular congestion and maximize the safety and mobility of people and goods. Examples of these efforts include regional ITS deployment, Incident Management Team meetings and Motorist Assistance Patrols. The MPO will develop additional operational and management strategies toward these objectives. This process will be included in the next MTP Update.

Corrective Action

- The MPO needs to describe the process that it uses to ensure consistency between the Metropolitan Transportation Plan and planned growth of economic development patterns.
 - Provide a copy of this documentation to FHWA and FTA no later than 9/1/2009.

Response

As stated in the consultation corrective action above, numerous meetings were held with local agencies to develop a full understanding of forecast land use and socio-economic variables for each TAZ. These efforts are fully documented in the BR Plan Update Supplemental Report 2.1 titled Visioning Process (excerpts attached).

Corrective Action

- SAFETEA-LU calls for the safety of the transportation system to be a stand-alone planning factor. Safety needs to be addressed and documented in the MTP update. (23 USC 134(d)(1)(C)) (23 USC (d)(1)(B)).

Response

The MTP Update 2008 addresses safety as a planning factor. For specific references to safety considerations and projects, see MTP Update 2008 pages xvi, xx, xlv, xlv, 8, 89, 146, 149 170, 176, 180, 181, 182, and 189. This will be further developed in future MTP updates.

Corrective Action

- SAFETEA-LU calls for the security of the transportation system to be a stand-alone planning factor. Security needs to be addressed and documented in the MTP update. (23 USC

134(d)(1)(C)) (23 USC (d)(1)(B).

Response

The MTP Update 2008 addresses security as a planning factor. For specific references to security considerations and projects, see MTP Update 2008 pages xxxi, 147 and 155. This will be further developed in future MTP updates.

Transportation Improvement Program

Response to Recommendations

There were four recommendations of the certification review that the MPO will implement. The MPO will expand its list of “interested parties” as recommended by the Federal review team. The TIP will contain all regionally significant projects regardless of funding source and include these in the TIP. CRPC will outline and document the process and criteria that is followed to prioritize and select projects for the TIP, and submit this to USDOT by 2/1/2010. CRPC will outline and document the process and procedures that the MPO follows to self-certify the planning process not later than 2/1/2010. A copy of the documented process will be provided to LADOTD, FHWA and FTA no later than 9/1/2009. CRPC will also retain for files a signed copy of the self-certification and all required documents.

Corrective Action

- The MPO was required to be in compliance with the Transportation Improvement Program provision of SAFETEA-LU.

Response

See responses below.

Corrective Action

- The projects listed in the Transportation Improvement Program need to be consistent with the Metropolitan Transportation Plan per 23 CFR 450.324(g). This relationship needs to be clarified in the next update of the MTP and TIP.

Response

The updated TIP and MTP will include this required clarification.

Corrective Action

- The MPO must provide all interested parties a reasonable opportunity to comment on the amendments or adoptions of the proposed TIP as required by 23 CFR 450.324.

Response

A revised notification process was used for the June 9th, 2009 TIP public meeting and has been adopted for all future TIP actions. Opportunities will be given for public comment during the TIP approval process and these comments will be documented in the minutes of these public meetings.

Corrective Action

- The annual listing of projects must include two new project types, “investments in pedestrian

walkways and bicycle transportation facilities”. The revised requirement for an annual listing must be in place prior to adoption of transportation plans and TIPs addressing SAFETEA-LU. The MPO should provide the annual list of projects that have been obligated as a separate document and link on the webpage.

Response

An annual list of obligated projects is currently being developed and will be available prior to the June 16th meeting where the TIP is scheduled for adoption. This listing will include the two new project types.

Transportation Conformity and Air Quality

Response to Recommendations

There were three recommendations in this area. CRPC will notify the EPA and FTA and invite them to participate in the interagency consultation committee meetings. CRPC will review the recommendations to develop capabilities to run all modeling for conformity determination. CRPC will engage Federal, State and the interagency consultation committee to discuss this recommendation and advise on how to proceed.

Corrective Action

- The MPO must develop and adopt a method for soliciting, evaluating, and selecting CMAQ projects.

Response

LADOTD is in the process of developing a method for soliciting, evaluating, and selecting CMAQ projects.

Public Participation Plan

Response to Recommendations

There were four recommendations identified by the certification review team. The Public Participation Plan will describe the specific processes and data for identifying underserved populations. A Citizen’s Advisory Committee will be formally established to assist in public outreach efforts. CRPC will work with LADOTD to understand State requirements for advertisement of TAC and TPC agendas. The PPP will address outreach activities and involve minority populations.

Corrective Action

- The MPO was required to be in compliance with the Public Participation Plan provision of SAFETEA-LU

Response

See below.

Corrective Action

- CRPC is required to follow the planning process and formally adopt a Public Participation Plan

(PPP) that substantially meets federal requirements as outlined in this report, including a 45-day comment period for adoption of the PPP. This document is due no later than 9/1/2009.

- LADOTD, FHWA and FTA request a draft copy for comments.
- Final versions of this document should be provided to FHWA, FTA and LADOTD.

Response

A revised Public Participation Plan meeting the SAFETEA-LU requirements will be distributed prior to the July 14th, 2009 meeting of the TPC/TAC. After appropriate public input, this plan will be revised and adopted prior to 9/1/2009.

Corrective Action

- The CRPC needs to develop detailed maps and other graphic media developed for the planning process and make this information available on the agency website. The MPO, along with its planning partners, must consider other ways to use other visualization techniques to elevate the understanding of the public, local officials, and interest groups about the plan, the TIP, corridor studies, and other products of the planning process and potential outcomes of planning options and opportunities.

Response

The MPO is now working toward compliance with this action item. Our efforts include updating and expanding the website information, additional public information meetings and additional meetings with local officials. As noted above, a significant effort was made toward visualization during the MTP development.

Corrective Action

- A complete package of information for any TPC Committee meeting and subsequent action items need to be available at least 30 days prior to the meeting. This is time frame is required by the MPO's Public Participation Plan.
 - The time allotted should also provide adequate review time for TPC Committee members and the public to review documents and provide comments/input.

Response

As noted above, action has already been taken to assure that at least 30 days of notice is provided and that all documents being acted upon will be distributed prior to that 30 day notice period.

Title VI and Environmental Justice

Response to Recommendations

The certification review team had one recommendation on this issue. CRPC will develop information for dissemination to the public in English and Spanish regarding Title VI, LEP, and ADA.

Corrective Action

- Lack of oversight by LADOTD is a repeat Corrective Action from the 2005 TMA Certification Review. LADOTD is the recipient for Federal dollars and needs to provide technical assistance to sub recipients. LADOTD is required to ensure that CRPC meets the requirements within the timelines identified in this report.

- LADOTD must provide a copy of the complete Louisiana State Title VI Plan, and complaint process to CRPC.
- LADOTD will provide documentation to FHWA quarterly to demonstrate how they have provided the MPO with technical assistance (web conferencing, meetings, phone, etc...) in completing the tasks outlined in the Title VI section of this report.

Response

Representatives R. J. Goebel and Lukas Perere of CRPC (newly designated Title VI Coordinator for CRPC) and Ron Crum of URS Corporation met with Ms. Tonya St. Romain and Ms. Lisa Carter of LADOTD on May 21st, 2009 to discuss the recertification report. Ms. St. Romain brought six documents related to the task to the meeting which will be of major assistance as the revised plan is developed.

Ms. St. Romain agreed to send CRPC several items from LADOTD documents which can be immediately incorporated into the CRPC Title VI policy:

- *Electronic copy of LADOTD Title VI Policy statement*
- *Electronic copy of the LADOTD Title VI Assurances including contract roll-down clauses for insertion into future CRPC contracts*
- *Electronic copy of LADOTD ADA Assurances*
- *Electronic copy of LADOTD DBE policy*

We have been given a hardcopy version of LADOTD's Title VI plan from last year (2008). Ms. St Romain advised us that it is under revision.

Corrective Action

- The CRPC is not in compliance with Title VI. This is repeat Corrective Action from the 2005 TMA Certification Review.
 - The draft CRPC Title VI plan needs to be submitted to LADOTD and FHWA for review and comments.
 - The final Title VI plan needs to be submitted to LADOTD and FHWA
 - The resolution to adopt and implement the new Title VI plan needs to be submitted to LADOTD, FHWA and FTA.

Response

CRPC is currently working with LADOTD on the Title VI plan which will be completed by June 8, 2009. It will be sent to FHWA/FTA and LADOTD and put on the CRPC web site. This will give CRPC sufficient time to advertise the plan for 30 days and have it available for discussion and hopefully, approval by the combined TAC/TPC meeting scheduled for July 14, 2009 after the July TAC/TPC joint meeting to submit the plan to FHWA for their review/comment.

Corrective Action

- CRPC needs to update their Title VI Plan to include the following:
 - Title VI Assurances,
 - Organizational Chart,
 - Title VI Coordinator's Duties,
 - Policy Statement,
 - Complaint Form,
 - Address Considerations for LEP Populations

Response

Title VI Assurances – The plan will be revised to include Title VI assurances. The LADOTD Title VI Assurances will be modified, as appropriate, and put into CRPC’s plan. Using the LADOTD Assurances, in total, should guarantee easy acceptance of the policy by FHWA.

Org Chart and Coordinator Duties - An organizational chart of CRPC, showing the role of the Title VI Coordinator, as well as a list of the coordinator’s duties, will be included in the revised plan.

Title VI Policy - The LADOTD Title VI Policy Statement will be modified, as appropriate for CRPC, and added to CRPC’s Title VI plan.

Complaint Form – No complaint form will be included with the Title VI policy. The policy will indicate that all complaints will be handled by LADOTD. The policy will indicate how a complainant should contact LADOTD (web, phone, etc.) LADOTD will supply the complaint form. Ms. St. Romain indicated this approach would be acceptable to FHWA.

LEP Considerations – CRPC’s policies need to be revised to reflect Federal Limited English Proficiency (LEP) requirements. At the same time, similar adjustments must be made for DBE, and ADA. The Title V policy will be modified, as appropriate, to accommodate these needs.

Corrective Action

- CRPC needs to update their External Complaint Process to reflect that complaints are investigated by the Department of Transportation and the Federal Highway Administration, not by the MPO themselves.

Response

The revised Title VI plan will indicate that LADOTD receives and investigates Title VI complaints filed against CRPC. Further, the plan will give contact information for the Title VI Coordinator at LADOTD.

As stated above, the CRPC plan will not contain a complaint form. Complainants will need to get these forms from the LADOTD.

Note: LADOTD is currently modifying their complaint form.

Corrective Action

- The annual Title VI report detailing accomplishments and the next fiscal year work plan needs to be submitted by 5/1/2009 and annually to LADOTD as part of the UPWP and received at FHWA and FTA no later than 6/1/2009 and annually each year.

Response

The actions that are contained in this certification review will be incorporated into the UPWP amendment and additional work plan for the next fiscal year will be presented.

Corrective Action

- The lack of documentation and a Limited English Proficiency (LEP) Plan is a repeat Corrective Action from 2005 TMA Certification Review. CRPC should expand their data collection procedures by 9/1/2009 making sure to have protected populations further identified and analyzed. The analysis should include, but is not limited to:
 - Documentation of protected populations, data sources used and cross checked with personal knowledge.

- Documentation of languages spoken
- Documentation of outreach to EJ/Title VI/LEP protected populations
- Development of Limited English Proficiency Plan (LEP)
- Conduct a benefits and burdens and analysis on TIP and MTP projects
- Document of outreach to Title VI/EJ protected populations

Response

Documentation of Protected Populations - Hardcopy and electronic maps of the five parish area containing census block-level data of various demographic profiles are being developed. These maps will allow quick identification and analysis of protected populations within the CRPC's jurisdictional boundaries. The latest available US Census data will be used. The final maps developed in this task will be ground-truthed with local individuals.

Documentation of Languages Spoken - Maps showing language preferences, race, and other appropriate data will be developed for CRPC. If possible, these data will be developed to be compatible with CRPC's in-house GIS system.

Documentation of outreach to EJ/Title VI/LEP protected populations – CRPC will document all outreach activities to EJ/LEP/Title VI populations in the future. As a minimum, CRPC will mention key rights of individuals within all future advertising of meetings of the TPC and/or TAC. Similar modifications will be made to advertisements for project-related public meetings. When project-appropriate, meetings will be held within affected communities to make sure all citizens receive fair treatment.

CRPC seldom has any projects which require public meetings. Historically, CRPC averages less than one project requiring a public meeting every two years. That said, in the future, CRPC will advertise the public meetings, if any, to reflect their new understandings of the ADA, LEP and Title VI considerations. If requested by any citizen, their need for ADA and/or LEP accommodations will be met.

New “tag lines” to be placed at the bottom of any advertisements of public meetings to advise citizens of their rights under ADA and LEP are being developed.

Development of LEP Plan - A Limited English Proficiency Plan for CRPC is being developed and will be submitted to LADOTD for review and comment by June 8th, 2009.

Conduct a benefits and burdens and analysis on TIP and MTP projects - CRPC will conduct benefits and burdens analyses on future TIP and MTP projects before they are added to the TIP/MTP.

Documentation of Outreach -.This comment was entered in the recertification report twice. See above text on “Documentation of Outreach.”

Corrective Action

- CRPC should develop plans and procedures to address ADA requirements of a sub recipient.
 - The designation of an ADA coordinator, the publication of ADA assurances, and the dissemination of a Public Notice of Non- Discrimination should be in place by 9/1/2009.
 - Develop and implement an ADA transition plan, if needed, to address the current building facility that CRPC is using are submitted to the LADOTD.
 - The process with dates to perform the self-evaluation needs to be in place by 2/1/2010.
 - Website design needs to be ADA compliant by 2/1/2010

Response

ADA Coordinator - Lukas Perere is the CRPC's designated ADA Coordinator.

ADA Assurances - ADA Assurances for CRPC are based on the LADOTD's ADA Assurances.

Public Notice of Non-Discrimination - A "Public Notice of Non-Discrimination" will be prepared.

ADA Transition Plan –

- 1) *May 27, 2009 – Preliminary ADA review was conducted of the CRPC building located at 333 North 19th Street by URS Corporation ADA experts.*
- 2) *June-July, 2009 – CRPC will have discussions with EBR DPW on ADA compliance review findings (DPW Director Pete Newkirk and DPW Building Official Karey Chauvin)*
- 3) *August – December, 2009 – CRPC will confirm transition plan task items are completed.*
- 4) *January 2010 – CRPC notifies LADOTD of building facility compliance with ADA.*

ADA Compliant Web-Site – CRPC is currently modifying their website to meet other Recertification issues. The new website will be made ADA compliant as a part of this process.

Congestion Management Process**Response to Recommendations**

There were two recommendations on this issue from the Federal review team. CRPC will work with LADOTD to improve coordination efforts and to share data. Discussions on regional mobility issues in the context of the CMP and appropriate congestion mitigation strategies will be ongoing. The MPO will also review and update if necessary, the current corridor based approach of the CMP.

Corrective Action

- The MPO was required to be in compliance with the Congestion Management Process (CMP) provision of SAFETEA-LU by July 1, 2007.

Response

See below.

Corrective Action

- A CMP must be developed and be operational for use in the MTP update. The CMP must comply with all the requirements of 23 CFR 450.320.

Response

A CMP will be developed and be operational for the next MTP update.

Intelligent Transportation Systems (ITS)

Response to Recommendations

There were four recommendations in this area put forward by the Federal team. CRPC will formally adopt the recommended ITS Advisory Committee and Steering Committee. ATM/EOC operations will be evaluated and updated to reflect new deployments and evolving regional needs. Data gathered from Regional ITS deployments will be processed, stored and used for planning, safety, and other purposes.

Corrective Action

- In accordance with the agreement to use CMAQ funds to build the ATM/EOC, an evaluation and report on the Baton Rouge ATM/EOC and submitted to FHWA and FTA.
 - The Report shall include the following:
 - An updated facility map that clearly identifies:

Function	agency responsibility
shared use areas or other designations	reporting relationships
 - An updated space analysis that identifies the percentage of transportation use in accordance with the methodologies used in funding agreements.
 - management relationships between agencies co-located at the ATM/EOC
 - level of resources needed
 - An update to the Regional Architecture based on the above findings as required per 23 CFR 940.
 - Updated agreements that reflect current conditions at the ATM/EOC(23 CFR 940).
 - Any other information that should be considered, as appropriate.

Response

The corrective report required by 9/1/09 shall be prepared to include the above mentioned items. The ATM/EOC facility map is currently being drafted, and the space analysis is under investigation. The Regional ITS Architecture will be updated based on the findings of the space analysis. The Baton Rouge ITS Steering Committee will be re-activated and scheduled to meet bi-monthly. The steering committee will coordinate with CRPC on any additional items needed to be updated in the regional ITS architecture in addition to the space analysis. Members of the committee include representative from CRPC, DOTD ITS Section, DOTD District 61, DOTD District 62, EBR DPW, FHWA, LSU, EBR OEP, Port of Greater BR, CATS, BR Metro Airport, and others. Updated agreements have been drafted and are in the review process.

Travel Demand Model (TDM) & Vehicle Miles of Travel (VMT)

Response to Recommendations

The Federal review team recommended the MPO staff develop capabilities to run the model for MTP deployment. CRPC will investigate this with LADOTD and if feasible, CRPC will develop in-house modeling capabilities.

Corrective Action

- The LADOTD will provide the MPO with seasonal adjustment factor for counts on an **annual** basis beginning 9/1/2009.

This is repeat Corrective Action for LADOTD

Response

LADOTD has agreed to provide these seasonal adjustment factors.

Transportation Safety Planning

Response to Recommendations

There were five recommendations by the Federal review team in this area. CRPC will form a highway safety working group as recommended and they will look at corridors and system-wide assessments. CRPC will provide a representative on the LA Traffic Records Coordinating Committee. CRPC will implement a pilot Road Safety Assessment program for new and existing roads and intersections. CRPC will review NCHRP Report 546 and incorporate where feasible the recommended transportation planning process that integrates safety into key planning steps. Safety goals will be developed that relate to all of the transportation modes in the metro area.

Bicycle and Pedestrian Transportation Planning

Response to Recommendations

The Federal review team had four recommendations in this area. CRPC will formalize the Bicycle/Pedestrian Advisory Committee and incorporate Bylaws; and they will make membership lists available to FHWA, FTA and LADOTD. The Committee will develop a multi-parish focus and expand membership and provide documentation to FHWA by 2/1/2010. The MPO will expand the representation and focus for pedestrians on this Committee. Regional bicycle maps both printed and electronically available will show current facilities and 20+ year implementation plan will be prepared.

Corrective Action

- The MPO was required to be in compliance with this provision of SAFETEA-LU by July 1, 2007.

Response

See below.

Corrective Action

- In accordance with requirements of U.S.C. sections 134 and 217 and 23 CFR 450.322(f) CRPC needs to address non-motorized planning as part of the MTP update

Response

As discussed previously see the attached supplemental report on Bicycle and Pedestrian Facilities dated August, 2007. CRPC will include additional non-motorized planning as part of the MTP update.

Transit Planning

Response to Recommendations

Although there were no corrective actions the Federal review team had four recommendations in this area. The MPO will proactively consider transit operations and riders needs during project development. The MPO will work to foster regional discussions of transit investment and dedicated funding for the Baton Rouge area. CRPC will work to bring transit operators and LADOTD to the table for the implementation of the SHSP. Transit safety and security measures will be evaluated as recommended. During the update of the MTP, CRPC will encourage the City-Parish, CATS, and key business leaders to convene a forum (or a series of forums) that addresses future transit development and investment in the Baton Rouge region.

Freight Planning

Response to Recommendations

Although there were no corrective actions, the Federal review team had three recommendations in this area. CRPC will formalize a Freight Committee with membership lists and Bylaws being made available to FHWA/FTA and LADOTD. CRPC will integrate freight into the CMP , into the planning process and products.

2008 – 2009 LISTING OF TRANSPORTATION PLANNING STUDIES THAT WERE FUNDED IN THE REGION

- 1) LA 1 – I-10 Connector, West Baton Rouge Parish - investment grade study (local funds only)
- 2) Baton Rouge Loop Implementation Plan and Tier 1 Environmental, multi-parish (state and local funds)
- 3) I-10 Widening from Siegen Lane to LA 22 with possible Interchange Additions at LA Hwy. 74 in Ascension Parish - feasibility study and environmental inventory (state surplus funds)
- 4) I-10 from LA 415 to I-10/I-12 Split – Corridor Study, East Baton Rouge Parish - feasibility study and environmental inventory (state surplus funds)

2008 – 2009 SUMMARY OF UPWP ACCOMPLISHMENTS

PUBLIC PARTICIPATION PLAN

CRPC proposed a plan that has been reviewed by FHWA and FTA. That plan is currently undergoing a revision to be compliant with 23 CFT 450.316, 450.322 and 450.324.

CONGESTION MANAGEMENT PROCESS

CRPC implemented an ongoing Incident Management team with regular meetings to conclude with performance evaluation documents. Staff worked on an access management plan to serve as a prototype and use with selected corridors.

TRANSPORTATION PLAN

The MPO updated the Long Range Plan which covered a three plus year effort.

CLEAN AIR PLANNING

The MPO completed a conformity analysis on the Long Range Plan Update 2008 and the TIP.

DEVELOPMENT OF TRANSPORTATION PLANS

The Plan update recently completed “the update of land use and socio-economic variables, as well as financial information.” The MPO assisted in the development of planning studies including projects such as the LA 1 – I-10 West Baton Rouge Connectors (investment grade study), the Baton Rouge Loop Study, I-10 at LA Hwy. 74 New Interchange in Ascension Parish (feasibility study and environmental inventory), and the I-10 from LA 415 to I-10/I-12 Split Capacity Increase Project in East Baton Rouge Parish (feasibility study and environmental inventory).

LAND USE PLANNING

The plan update recently completed updating land use, socio economic, and financial information. In addition, data from the modeling effort is used for other transportation studies and continues to be a critical resource.

TECHNICAL ASSISTANCE

MPO staff has provided technical support to citizens, special interest, public, governmental entities and consultants. Presentations and development of technical documents were completed and include examples such as the Transportation Improvement Program, PowerPoint presentations on transportation projects and assistance to the public and private sectors such as Chamber of Commerce, local governmental entities, council on aging and consultants.

UPWP BASE STUDY PLANNING TASK AMENDMENTS

A-6 Clean Air & Environmental Planning

This task is amended to include Federal requirements of 23 USC. 134(h)(1)(E) to protect and enhance the environment, and promote consistency between transportation improvements and State and local planned growth and economic development patterns. CRPC will work with LADOTD and focus efforts on planning tasks such as improved public transit, employer based transportation management plans, traffic flow improvement programs, park-and-ride facilities, work program strategies, and alternative fuel programs.

This task will utilize the Executive Director, Director of Planning, Director of Transportation, Transportation Planners IV and III, and CRPC support staff as needed. This task will be for twelve months. This planning task addresses planning factors 1, 5, 6, and 7. Funding for this effort will come from D-3 Technical Assistance.

RESULTS/PRODUCTS

Development of a transportation environment plans with emphasis on transportation strategies that promote and enhance consideration of environmental conditions, steering and working groups as needed.

Responsible Agency: CRPC

A-7 Regional ITS Architecture

This years work program will include a reassessment of the regional ITS Architecture and begin updating procedures to maintain and update the regions ITS Architecture. A steering committee will be established as agreed upon in the Baton Rouge Preliminary Implementation Plan for ITS.

The data gathered from Regional ITS development will be processed, stored and used in consultation with the LADOTD for planning design operations, safety and other purposes. CRPC will also request assistance from FHWA to strengthen and expand current efforts.

This task will utilize the Executive Director, Director of Planning, Director of Transportation, Transportation Planners IV and III, and CRPC support staff as needed. This task will be for twelve months. This planning task addresses planning factors 1, 2, 3, 4, 5, 6, 7 and 8. Funding for this effort is included under D-3 Technical Assistance.

RESULTS/PRODUCTS

Development of a plan to update and maintain regional ITS Architecture, steering and working groups as needed.

Responsible Agency: CRPC

A-8 Title VI Planning

Staff is currently working on a final draft to be submitted to LADOTD, FHWA and FTA for review and comments. CRPC will continue to work with LADOTD to establish conformity with state Title VI provisions. A final Title VI Plan will be submitted to LADOTD, FHWA and FTA for review by 11/2/09. A resolution to adopt and implement the new Title VI Plan from the MPO will be submitted to LADOTD, FHWA and FTA by 2/1/2010. The Title VI update will include assurances, organizational chart, the Title VI Coordinator's duties, a policy statement, provisions for complaints and considerations for Limited English Proficiency (LEP). CRPC will research and develop a process for determining LEP factors for the Metropolitan Planning Area. A process for addressing disadvantaged business enterprises (DBE) participation will be developed in collaboration with LADOTD. The Title VI Report will detail accomplishments made. The next fiscal year's work plan will be submitted annually to LADOTD as part of the UPWP and sent to FHWA and FTA no later than June 1st annually. Data collection procedures will be expanded by 09/01/2009 to include protected populations.

This task will utilize the Executive Director, Director of Planning, Director of Transportation, Title VI Coordinator and CRPC support staff as needed. This task will be for twelve months. This planning task addresses planning factors 1, 4, 5, 6, and 7. Funding for this effort is included under D-3 Technical Assistance.

RESULTS/PRODUCTS

Development and implementation of an updated Title VI plan.

Responsible Agency: CRPC

A-10 Security Planning

The MPO will request further guidance from Federal State agencies in providing a standing task in the UPWP. CRPC will research the availability of Federal and State policy procedures and planning guidance. The MPO will address the Security Assessment as required by SAFETEA-LU [23 U.S.C. 134(h)(1)(c), and 23 U.S.C. 135(d)(1)(c)].

CRPC will update its present security assessment statement to develop an individual plan to meet the SAFETEA-LU requirements. CRPC will also request the assistance of the FTA planner assigned to the Baton Rouge MPO to assist in such a manner that will ensure the Security Assessment addresses the requirements of SAFETEA-LU to assure continued compliance by the MPO.

This year's work program will include the formation of a steering committee, forming working groups where necessary to continue identifying and evaluating existing transportation security activities. Staff will work on establishing criteria for evaluating options, and hold public meetings, and then select options for implementation. If necessary, staff will develop other documents.

This task will utilize the Executive Director, Director of Planning, Director of Transportation, Transportation Planner III, and CRPC support staff as needed. This task will be for twelve months. The plan will continue to develop with public input and assistance from the FTA. This planning task addresses planning factors 1, 2, 3, 4, 5, 6, 7 and 8. Funding for this effort will come from D-3 Technical Assistance.

RESULTS/PRODUCTS

Development of a security plan, steering and working groups as needed.

Responsible Agency: CRPC

A-12 Safety Planning

The CRPC will review the Strategic Highway Safety Program (SHSP) in consultation with LADOTD. We will review the plan and its implementation. CRPC's goal is to form a highway safety working group including all parishes. Its focus will be on the implementation of the State SHSP. The overall goal is to reduce fatalities and serious injury. CRPC will also assign a representative to the Louisiana Traffic Records Coordination Committee. CRPC will investigate the implementation of a Pilot Road Safety Investment Program. CRPC will review NCHRP Report 546 before incorporating Safety into the Long Range Transportation Planning. Staff will finally develop safety goals that relate to all modes.

This task will utilize the Executive Director, Director of Planning, Director of Transportation, Transportation Planners IV and III, and CRPC support staff as needed. This task will be for twelve months. This planning task addresses planning factors 1, 2, 3, 4, 5, 6, and 7. Funding for this effort is included under D-3 Technical Assistance.

RESULTS/PRODUCTS

Formation of a Safety Planning Working Group and work on road safety investment programs for all modes of transportation.

Responsible Agency: CRPC