

# **THE BATON ROUGE CLEAN AIR COALITION**



## **OZONE ACTION PROGRAM PLAN IDEAS FOR STATE AGENCIES**

### **EMPLOYEE EDUCATION, NOTIFICATION AND PARTICIPATION**

- Assign Ozone Action Program (OAC) Coordinator(s)
- Promote employee education/awareness of ozone issue and helpful individual actions (e.g. internal newsletters, seminars, flyers, etc.)
- Employee alerts (e-mail, network boot up message, intercom, bulletin board, flags, etc.)
- Incentives for participating employees (e.g. raffle prizes, reserved parking, casual dress, meals/drinks, flex time)

### **OPERATIONS AND MAINTENANCE ACTIVITIES**

- Postpone maintenance and landscaping activities which use small engines
- Postpone vehicle fleet refueling until the evening
- Use fleet vehicles to attend lunch and meetings
- Employ building energy conservation measures
- Restrict indoor and outdoor paint jobs on alert days
- Switch to low VOC solvents and architectural coatings
- Change work schedules to mitigate commute traffic jams

## **COMMUTER ACTIONS**

- Encourage commute alternatives for employees
  - rideshare - carpool/vanpool
  - telecommute/work at home
  - public transportation
  - walk/bike
  - flexible work hours
  
- Establish shuttles for groups of employees going between sites or to/from transit stations
  
- Encourage (incentives) employees not to travel by auto at lunch time
  - subsidize or provide lunches
  - encourage brown bag lunches or ordering in
  - provide shuttle service to common dining areas
  
- Parking management - preferences for rideshare vehicles