

STAGE 0
Preliminary Scope and Budget Checklist

MPO Area: _____

A. Project Background

District _____ Parish _____

Route _____ Control Section _____

Begin Log Mile _____ End Log Mile _____

Project Category (Safety, Capacity, etc.): _____

Date Study Completed: _____

Describe the existing facility:

Functional classification: _____ Number and width of lanes: _____

Shoulder width and type: _____ Mode: _____

Access control: _____ ADT: _____ Posted Speed: _____

Describe any existing pedestrian facilities (ADA compliance should be considered for all improvements that include pedestrian facilities): _____

Describe the adjacent land use: _____

Who is the sponsor of the study? _____

List study team members: _____

Will this project be adding miles to the state highway system (new alignment, new facility)? If yes, has a transfer of ownership been initiated with the appropriate entity? _____

Are there recent, current or near future planning studies or projects in the vicinity? _____

If yes, please describe the relationship of this project to those studies/projects. _____

Provide a brief chronology of these planning study activities: _____

B. Purpose and Need

State the Purpose (reason for proposing the project) and Need (problem or issue)/Corridor Vision and a brief scope of the project. Also, identify any additional goals and objectives for the project.

C. Agency Coordination

Provide a brief synopsis of coordination with federal, tribal, state and local environmental, regulatory and resource agencies.

What transportation agencies were included in the agency coordination effort?

Describe the level of participation of other agencies and how the coordination effort was implemented.

C. Agency Coordination (Continued)

What steps will need to be taken with each agency during NEPA scoping?

D. Public Coordination

Provide a synopsis of the coordination effort with the public and stakeholders; include specific timelines, meeting details, agendas, sign-in sheets, etc. (if applicable).

E. Range of Alternatives – Evaluation and Screening

Give a description of the project concept for each alternative studied.

What are the major design features of the proposed facility (attach aerial photo with concept layout, if applicable).

Will design exceptions be required? _____

What impact would this project have on freight movements? _____

Does this project cross or is it near a railroad crossing? _____

Was the DOTD's "Complete Streets" policy taken into consideration? _____

- If so, describe how. Include a brief explanation of why the policy was determined to be feasible or not feasible. _____

How are Context Sensitive Solutions being incorporated into the project? _____

Was the DOTD's "Access Management" policy taken into consideration? If so, describe how. _____

Were any safety analyses performed? If so describe results. _____

Are there any abnormal crash locations or overrepresented crashes within the project limits? _____

What future traffic analyses are anticipated? _____

E. Range of Alternatives – Evaluation and Screening (Continued)

Will fiber optics be required? If so, are there existing lines to tie into? _____

Are there any future ITS/traffic considerations? _____

Is a Transportation Management Plan (TMP) required?

- Is there a significant project in the Transportation Management Area (TMA)? _____
- What is the scope? _____
- What data will need to be collected to address the content and scope of the TMP? _____

Was Construction Transportation Management/Property Access taken into consideration? _____

Were alternative construction methods considered to mitigate work zone impacts? _____

Describe screening criteria used to compare alternatives and from what agency the criteria were defined.

Give an explanation for any alternative that was eliminated based on the screening criteria.

Which alternatives should be brought forward into NEPA and why? _____

Did the public, stakeholders and agencies have an opportunity to comment during the alternative screening process? _____

Describe any unresolved issues with the public, stakeholders and/or agencies.

F. Planning Assumptions and Analytical Methods

What is the forecast year used in the study? _____

What method was used for forecasting traffic volumes? _____

Are the planning assumptions and the corridor vision/purpose and need statement consistent with the long range transportation plan? _____

What future year policy and/or data assumptions were used in the transportation planning process as they are related to land use, economic development, transportation costs and network expansion? _____

G. Potential Environmental Impacts

See the attached Stage 0 Environmental Checklist

H. Cost Estimate

Provide a cost estimate for each feasible alternative:

Phase	Total Estimated Cost	Funding Source (STP>200K, STP<200K, CMAQ, DEMO, DOTD Priority Program)	Match Provided By (City, Parish, State, Other...)	TIP Fiscal Year
Environmental (document, mitigation, etc.)				
Engineering Design				
R/W Acquisition (C of A if applicable)				
Utility Relocations				
Construction				
Construction Engineering & Inspection Services				
TOTAL COST				

ATTACH ANY ADDITIONAL DOCUMENTATION

Disposition (circle one): (1) Advance to Stage 1 (2) Hold for Reconsideration (3) Shelve