

**STAGE 0**  
**Preliminary Scope and Budget Checklist**

**MPO Area:** \_\_\_\_\_

**A. Project Background**

District \_\_\_\_\_ Parish \_\_\_\_\_

Route \_\_\_\_\_ Control Section \_\_\_\_\_

Begin Log Mile \_\_\_\_\_ End Log Mile \_\_\_\_\_

Project Category (Safety, Capacity, etc.): \_\_\_\_\_

Date Study Completed: \_\_\_\_\_

Describe the existing facility:

Functional classification: \_\_\_\_\_ Number and width of lanes: \_\_\_\_\_

Shoulder width and type: \_\_\_\_\_ Mode: \_\_\_\_\_

Access control: \_\_\_\_\_ ADT: \_\_\_\_\_ Posted Speed: \_\_\_\_\_

Describe any existing pedestrian facilities (ADA compliance should be considered for all improvements that include pedestrian facilities): \_\_\_\_\_

Describe the adjacent land use: \_\_\_\_\_

Who is the sponsor of the study? \_\_\_\_\_

List study team members: \_\_\_\_\_

Will this project be adding miles to the state highway system (new alignment, new facility)? If yes, has a transfer of ownership been initiated with the appropriate entity? \_\_\_\_\_

Are there recent, current or near future planning studies or projects in the vicinity? \_\_\_\_\_

If yes, please describe the relationship of this project to those studies/projects. \_\_\_\_\_

Provide a brief chronology of these planning study activities: \_\_\_\_\_

**B. Purpose and Need**

State the Purpose (reason for proposing the project) and Need (problem or issue)/Corridor Vision and a brief scope of the project. Also, identify any additional goals and objectives for the project.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Agency Coordination**

Provide a brief synopsis of coordination with federal, tribal, state and local environmental, regulatory and resource agencies.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

What transportation agencies were included in the agency coordination effort?

\_\_\_\_\_

Describe the level of participation of other agencies and how the coordination effort was implemented.

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\_\_\_\_\_  
\_\_\_\_\_

**C. Agency Coordination (Continued)**

What steps will need to be taken with each agency during NEPA scoping?

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**D. Public Coordination**

Provide a synopsis of the coordination effort with the public and stakeholders; include specific timelines, meeting details, agendas, sign-in sheets, etc. (if applicable).

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**E. Range of Alternatives – Evaluation and Screening**

Give a description of the project concept for each alternative studied.

What are the major design features of the proposed facility (attach aerial photo with concept layout, if applicable).

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Will design exceptions be required? \_\_\_\_\_

What impact would this project have on freight movements? \_\_\_\_\_

Does this project cross or is it near a railroad crossing? \_\_\_\_\_

Was the DOTD's "Complete Streets" policy taken into consideration? \_\_\_\_\_

- If so, describe how. Include a brief explanation of why the policy was determined to be feasible or not feasible. \_\_\_\_\_

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How are Context Sensitive Solutions being incorporated into the project? \_\_\_\_\_

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Was the DOTD's "Access Management" policy taken into consideration? If so, describe how. \_\_\_\_\_

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Were any safety analyses performed? If so describe results. \_\_\_\_\_

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Are there any abnormal crash locations or overrepresented crashes within the project limits? \_\_\_\_\_

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What future traffic analyses are anticipated? \_\_\_\_\_

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**E. Range of Alternatives – Evaluation and Screening (Continued)**

Will fiber optics be required? If so, are there existing lines to tie into? \_\_\_\_\_

Are there any future ITS/traffic considerations? \_\_\_\_\_

Is a Transportation Management Plan (TMP) required?

- Is there a significant project in the Transportation Management Area (TMA)? \_\_\_\_\_
- What is the scope? \_\_\_\_\_
- What data will need to be collected to address the content and scope of the TMP? \_\_\_\_\_

Was Construction Transportation Management/Property Access taken into consideration? \_\_\_\_\_

Were alternative construction methods considered to mitigate work zone impacts? \_\_\_\_\_

Describe screening criteria used to compare alternatives and from what agency the criteria were defined.

\_\_\_\_\_

Give an explanation for any alternative that was eliminated based on the screening criteria.

\_\_\_\_\_

Which alternatives should be brought forward into NEPA and why? \_\_\_\_\_

\_\_\_\_\_

Did the public, stakeholders and agencies have an opportunity to comment during the alternative screening process? \_\_\_\_\_

Describe any unresolved issues with the public, stakeholders and/or agencies.

\_\_\_\_\_

**F. Planning Assumptions and Analytical Methods**

What is the forecast year used in the study? \_\_\_\_\_

What method was used for forecasting traffic volumes? \_\_\_\_\_

Are the planning assumptions and the corridor vision/purpose and need statement consistent with the long range transportation plan? \_\_\_\_\_

What future year policy and/or data assumptions were used in the transportation planning process as they are related to land use, economic development, transportation costs and network expansion? \_\_\_\_\_

\_\_\_\_\_

**G. Potential Environmental Impacts**

See the attached Stage 0 Environmental Checklist

**H. Cost Estimate**

Provide a cost estimate for each feasible alternative:

<b>Phase</b>	<b>Total Estimated Cost</b>	<b>Funding Source</b> (STP>200K, STP<200K, CMAQ, DEMO, DOTD Priority Program)	<b>Match Provided By</b> (City, Parish, State, Other...)	<b>TIP Fiscal Year</b>
<b>Environmental</b> (document, mitigation, etc.)				
<b>Engineering Design</b>				
<b>R/W Acquisition</b> (C of A if applicable)				
<b>Utility Relocations</b>				
<b>Construction</b>				
<b>Construction Engineering &amp; Inspection Services</b>				
<b>TOTAL COST</b>				

**ATTACH ANY ADDITIONAL DOCUMENTATION**

**Disposition (circle one):** (1) Advance to Stage 1    (2) Hold for Reconsideration    (3) Shelve